

The merit list and ranking thereupon shall be prepared only for Regular Examinees, who passed the Examination in single attempt.

(B) Distribution of Marks: The Total Marks, Marks allotted for External & Internal Examinations and respective minimum pass marks are as under:

Table-12

Total Marks (A)	External Examination		Internal Examination		Total Pass Marks in External and Internal Examinations (40% of A)
	Total Marks (80% of A)	Pass Marks (40%)	Total Marks (20% of A)	Pass Marks (40%)	
100	80	32	20	08	40
75	60	24	15	06	30
50	40	16	10	04	20
25	20	08	05	02	10

- (i) All theory or practical papers in each Semester shall be treated as a separate paper and the examinees will be required to pass in theory and practical papers separately. If examinees fail in theory or practical or in both papers, he/she will appear in the next University End-Semester examination.
- (ii) **There will be no supplementary examination in any Semester.** Further, if an examinee fails in theory or practical papers he/she will be given **three consecutive attempts** to clear the paper. Under special circumstances, a particular case may be taken to the Examination Board for the final decision.

13. Attendance Rules

- (a) All students must attend every lecture, practical/tutorial class and other activities of the College. However, the attendance requirement will be a **minimum of 75%** of the classes actually held.
- (b) A student must inform the Head/Principal concerned immediately of any instance of continuous absence from classes with the valid reason thereof.
- (c) A student who is absent due to illness should approach the teachers concerned for makeup quizzes, assignment and laboratory work.
- (d) A student who has been absent from a Mid-Semester/Internal Examination due to illness or for some other valid reason shall approach the teacher concerned for makeup test immediately on return to class. The request should be supported with a medical certificate issued by a registered medical practitioner/affidavit.
- (e) In case the period of absence on medical grounds is more than 20 working days during the Semester, a student may apply for withdrawal from the Semester. Such application must be made as early as possible. No applications for Semester withdrawal will be considered after External examination have commenced. Partial withdrawal in a Semester is not allowed.
- (f) If a candidate represents his/her institution/University/Jharkhand State/Nation in Sports/ NCC/ NSS/Cultural or any officially sponsored activity, he/she may be permitted to claim attendance for the actual number of days participated, based on the recommendation of the Head of the Institution concerned. If a candidate is

Binod Bihari Mahto Koyalanchal University, Dhanbad 2020

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